

Policy regarding Private Lessons

The School evaluates and modifies its curriculum on a regular basis to ensure that it meets the needs of the students. Excellent examination results and entry of students to top class universities shows that the main principles of the curriculum breadth; balance; and progression are being met. For these reasons the School strongly discourages students from taking private lessons because they are usually unnecessary and ultimately do not enhance a student's prospects for gaining university admission.

Students should only consider taking private lessons for the following reasons:

- When a school based subject cannot be taken because a set has not been formed due to low demand or time tabling restrictions.
- For remedial work on the advice of the student's teacher / Head of Department.
- To enrich the student's educational experience without interfering with their school based subjects or programme.

Attendance at School and any other school exams / activities will always take priority over private lessons or externally taken subjects. This implies that the curriculum requirements of the School cannot be changed to meet the needs of private tuition.

The School will not be including subjects studied outside the School (completely or parts e.g. Maths units) on the School Leaving Certificate.

In the event that students take private lessons or subjects outside the School without the School's knowledge, the School could take the following actions:

- Record the fact that they have taken private lessons without the Schools knowledge in their personal file.
- Comment on the fact that they have not followed school procedures when taking private lessons in any references the school writes.
- Not enter the students for examinations for subjects / units taken through private lessons which the school has had no knowledge of.

The policy is intended to protect students from overloading their academic programme at the expense of wider reading and activities which help develop their emotional intelligence. Such wider reading and engagement in extracurricular activities are also important for university entry. Furthermore, by keeping a record of the students taking private lessons the school can monitor this complex area of the school's work and take any appropriate action.

Those students wanting to take private lessons should fill in the appropriate form available from the Main Office or the School website and return it to the Main Office for circulation. If the School disapproves of the application a meeting / communication will take place with the parent / student to discuss and clarify the matter.



REQUEST FOR PRIVATE LESSONS

Complete this form and hand in to the Main Office for the necessary comments and signatures. Please read the policy attached carefully.

Student's Name: _____	Class: _____
Subject: _____	Level: _____
Teacher: _____	Year of Exam: _____
Date of the request: _____	

Reason (s) for taking private lessons:

<u>Head of Department</u> Comments: <hr/> <hr/> <hr/>
Approved / Advice needed Signature: _____ Date: _____
<u>Deputy Headmaster</u> Comments: <hr/> <hr/> <hr/>
Approved / Advice needed Signature: _____ Date: _____

