



FOUNDED 1900

THE ENGLISH SCHOOL
A SECOND CENTURY OF EXCELLENCE

12th October 2018

Dear Parents/Students,

Class photos

"We don't remember days, we remember moments" - Cesare Pavese

Please take note of the following schedule:

Class photos will take place on the below dates:

- Tuesday: 16th October (Years 1 to 4)
- Wednesday, 17th October (Years 7)
- Thursday, 18th October (Years 5 and 6)

Detailed programme is shown below:

(Week B) Tuesday, 16th October 2018						
Start	Duration	End	Form	Form Tutor	Staff Supervising	
After quick registration, all Year 1 Students and Form Tutors come outside the reception for photos.						
07:50	00:08	07:58	1B	Ms Nastazia Mavromichalou	Elena Michaelides	
07:58	00:08	08:06	1G	Ms Anna Melis		
08:06	00:08	08:14	1J	Mr George Papamichael		
08:14	00:08	08:22	1R	Ms Myrto Hassapopoulou		
08:22	00:08	08:30	1W	Ms Alexandra Souroullas		
08:30	00:08	08:38	1Y	Mr Charis Sisou		
Once the bell goes for period 2, all Year 2 Students come outside the reception area for photos.						
08:38	00:08	08:46	2B	Ms Andri Ioannou	Elena Michaelides	
08:46	00:08	08:54	2G	Ms Maria Pieri		
08:54	00:08	09:02	2J	Ms Maria Rousou		
09:02	00:08	09:10	2R	Mr Kamil Kutoglu		
09:10	00:08	09:18	2W	Ms Nicoletta Stavrides		
09:18	00:08	09:26	2Y	Ms Olia Antoniadou		
09:30	00:20	09:50	Student Council + Music: Choir, Band			
09:50	00:08	09:58	3B	Ms Evgenia Nikiforou	Elena Michaelides	
09:58	00:08	10:06	3G	Ms Christina Papadopoulos		
10:06	00:08	10:14	3J	Ms Leoni Hadjithoma		
10:14	00:08	10:22	3R	Ms Marilena Neocleous		
10:22	00:08	10:30	3W	Mr Christos Symeonides		
10:30	00:08	10:38	3Y	Ms Catherine Panayiotou		
10:38	00:08	10:46	4B	Ms Sylvana Jamgochian	Elena Michaelides	
10:46	00:08	10:54	4G	Ms Christiana Nicolaou		
10:54	00:08	11:02	4J	Mr Nicholas Charalambous		
11:02	00:08	11:10	4R	Ms Katerina Papastavrou		
11:10	00:08	11:18	4W	Ms Rafaella Neocleous		
11:18	00:08	11:26	4Y	Ms Shura Economou		

(Week B) Wednesday, 17th October 2018						
Start	Duration	End	Form	Form Tutor	Staff Supervising	
07:40	00:02	07:42		Passport photo of the 1 student in 7W that has an exam.		
07:50	00:15	08:05		Leavers Photos (Headmaster + Assistant Head GEO + Head of Year)		
08:05	00:08	08:13	7W	Ms Andrie Constantinou	Elena Michaelides	
08:13	00:08	08:21	7B	Ms Ioanna Koronaki		
08:21	00:08	08:29	7G	Ms Virginia Rengel		
08:19	00:08	08:27	7J	Ms Thekla Papastavrou		
08:27	00:08	08:35	7R	Ms Luzdary Hammad Stavrou		
08:35	00:08	08:43	7Y	Dr Maria Koutsoudi		
08:43	01:05	09:50	Passport photos			
(Week B) Thursday, 18th October 2018						
Start	Duration	End	Form	Form Tutor	Staff Supervising	
07:50	00:08	07:58	5B	Mr George Zannoupas	Elena Michaelides	
07:58	00:08	08:06	5G	Mr George Papageorgiou		
08:06	00:08	08:14	5J	Ms Niki Melanidou		
08:14	00:08	08:22	5R	Ms Maria Criticos		
08:22	00:08	08:30	5W	Ms Katie Demetriou		
08:30	00:08	08:38	5Y	Ms Stavroula Lofiti		
08:38	00:08	08:46	6B	Ms Roula Stavrou	Elena Michaelides	
08:46	00:08	08:54	6G	Ms Emily Protopapa		
08:54	00:08	09:02	6J	Ms Areti Hadjigeorgiou		
09:02	00:08	09:10	6M	Mr Chris Brown		
09:10	00:08	09:18	6R	Ms Maro Polydorou		
09:18	00:08	09:26	6W	Ms Karen Mason		
09:26	00:08	09:34	6Y	Mr Charalambos Aristidou		
09:34	00:16	09:50	All Staff, Leadership Team, Heads of Year			

Notes:

1) Orders:

- Year 1 Students have already paid for these photos.
- Years 2-6, the attached **order form needs to be completed** and the money given to the class representative latest **Monday, 22nd October**. Class representatives should hand these to me by the end of the School day, before leaving for Half Term.
- Year 7 students, use **the relevant order form attached**. The completed form and money needs to be given to the class representative latest **Monday, 22nd October**. Class representatives should hand these to me by the end of the School day, before leaving for Half Term.
- No orders will be accepted after this time.

2) Uniforms - IMPORTANT:

a) Class photos:

- Students must be smartly dressed in **correct school uniform** (white polo shirt for Years 1-5, blue polo shirt for Years 6-7).
- Students CANNOT wear a fleece, hoodies or pullovers or other non-uniform items.
- Black shoes**
- Boys must be clean-shaven.**

b) For Year 7 Passport photos:

These photos will be used for your School Leaving certificate and you will need to be in the official uniform of the School, which is the White Shirt and Tie.

So for students taking a passport photo:

- 1) You will need to change into the official School Uniform
- 2) I will be stationed outside the main office, giving out Passport Photo ID Permission Cards. On this you will state your Name, Class and I will add you to a register.
- 3) The Photographer will call your number and add a code on the card.
- 4) Passport photos are taken on a first come, first serve basis, based on the card number you collect from me.

3) Photo costs:

1) **Class photo** will be **20x25cms at EUR4.00 each.**

2) **Student Council and Music (Choir or Band) photos** will be **20x25cm at EUR4.00 each.**

2) Year 7 can order one of the three packages stated below:

Package 1	Package 2	Package 3
Leavers Photo 20x30	Class Photo 20x25	Leavers Photo 20x30
Class Photo 20x25	Portrait 10x15	Class photo 20x25
Portrait 10x15	8 Passport photos 3.5x4.5	
8 Passport photo 3.5x4.5		
Total cost of Package 1: EUR10.50	Total cost of Package 2: EUR7.50	Total cost of Package 3: EUR5.50

Once photos have been received, they will be distributed via your Form Tutor.

We await your orders and thank you for your cooperation at the photo-shoot.

Yours sincerely,
Elena Michaelides
Administration Assistant